

Separation from the Group

Procedure:

When separation from the group is used as a behavior guidance technique, the child's return to the group must be contingent on the child's stopping or bringing under control the behavior that precipitated the separation, and the child must be returned to the group as soon as the behavior that precipitated the separation abates or stops.

Separation report: All separations from the group must be noted on a daily log. Staff must ensure that notation in the log includes the child's name, staff person's name, time, date, and information indicating what less intrusive methods were used to guide the child's behavior and how the child's behavior continued to threaten the wellbeing of the child or other children in care.

If a child is separated from the group three times or more in one day, the child's parent shall be notified, and notation of the parent notification shall be indicated on the daily log. If a child is separated five times or more in one week or eight times or more in two weeks, staff should contact the Disability and Mental Health Manager and refer to the procedures in the programs Child Guidance/Classroom Management/Conflict Resolution and Suspension and Expulsion Policies.

Infants between the ages of 6 weeks-16 months must never be separated from the group for disciplinary reasons.

Procedure Reviewed 06/17/2025

Procedure Updated 07/23/2026

Additional Resources:

Separation from the Group Policy