

Home Visits: Completion of the Home Visit Form

For Home Based Educators Only

***BEFORE you begin...**

**make sure you have
scheduled your home
visits on the Events
tab in Family Services.**

**Refer to your ChildPlus
Training Manual
starting on page 95 on
how to schedule
Home Visits,**

**or the training video
“Scheduling Home
Visits” in the staff
online training library.**



ChildPlus Agency= Arrowhead/EHS_July_Aug_2018

Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode Training Mode

Services To-Do List Entry Express Management Dashboard Reports Setup Enter Report #

Participants (198)

's Family

Male DOB: CPID: Enrolled 7/2/18

EHS 2018 - 2019 • Quad Cities Home Base • Quad 1 EHS HB • <none>

Application Enrollment Family Services Health Immunizations Disability Mental Health Education Attendance

Events Family Outcomes Family Services Information HV Form Parent Engagement Survey

HV Form (1)

Print All Records Add HV Form

Drag a column header here to group by that column

HV Date

*The Home Visit (Educational Home Base ONLY) form is located in Family Services, in the HV Form tab. You will need to click the green "Add HV Form" button each time you have a new Home Visit.

*The Home Visit dates entered on the Events tab need to match the dates on the Home Visit Forms within ChildPlus.

Opening

HV Form

Save As Attachment

Print

Save

Cancel Add

Home Visit Plan

HV Date

People Involved

7-9-18

Kayla, John, Mathew, Kelly

Notes *(Complete before or after HV)*



Auntie, Uncle, and 3 cousins will be staying with family for the next two weeks and joining the home visits.

Preparation for Visit (consult previous HV plan, assessments, screenings, parent education resources)

Opening (Connect - Reflect - Agree)

Opening Notes *(Complete before HV)*



During our last visit, we were able to watch Mathew point to pictures in a book and make animal sounds for the first time.
What did you notice about Mathew's play since that visit?

- You do **not** need to do the time stamp on this form.
- **Date:** Enter the date the visit occurred.
- **People Involved:** First names of those present for the home visit, unless there is a non-family member present, then full name.
- **Notes:** Add any additional notes that do not fit in a specific category. If you do not have any additional notes, enter “-” or “N/A”.
- **Preparation for Visit:** This is your reminder to review the last HV form, screenings, assessments, and to read through at least two PAT educator resources to prepare for the visit.
- **Opening Notes:** Make note of what you would like to connect and reflect around with the family. It is also a reminder to agree with the family on how the visit will proceed.

Parent-Child Interaction

HV Form

Save As Attachment Print **Save** Cancel Add

Parent - Child Interaction *(Complete before HV)*

Intent and Key Points

Increase the parent's awareness of the importance of reading to children.
Reading the same book over and over makes permanent connections in your child's brain, as well as reading about things that you see everyday.

Parenting Behavior: *(Complete before HV)*

☐ Responding ☐ Nurturing ☒ Communicating ☐ Designing/Guiding ☐ Supporting Learning

Child Development: *(Complete before HV)*

☐ Approaches to Learning ☐ Social-Emotional ☐ Physical and Health ☒ Language, Literacy, and Communications ☐ Mathematics ☐ Creative Arts

☐ Science and Technology ☐ Social Studies ☐ English Language Learning ☐ Prenatal Development

Parent - Child Activity and Adaptations *(Complete before HV)*

Create book of sounds. Parent will create book from pictures the child points to in the animal magazine and printed photos.

Parent Handouts *(Complete before HV)*

PAT 880, Book of Sounds: Relating Sounds to Objects

- **Intent and Key Points:** Enter the focus/intent of the parent-child activity that you will be educating the parent on. List at least 2 key points you want the parent to know regarding this activity.
- **Parenting Behavior:** Click which parenting behaviors you are focusing on during this activity. Refer to the red page in your PAT Toolkit for more guidance.
- **Child Development:** Click which school readiness areas you are focusing on during this activity. You will notice these are your Child Observation Record (COR) categories.
- **Parent-Child Activity and Adaptations:** List your planned activity and any adaptations. You may not need any adaptations.
- **Parent Handouts:** List the title of the handout regarding the activity. If you do not have a handout type "-" or "N/A".

Development Centered Parenting

HV Form

Save As Attachment Print **Save** Cancel Add

Development Centered Parenting

Intent and Key Points *(Complete before HV)*

Increase knowledge on the importance of well child check ups.
Immunizations given at the recommended times can prevent childhood diseases.
Well child check ups are key to early intervention.

Developmental Topic: *(Complete before HV)*

☐ Sleep ☐ Attachment ☐ Discipline ☒ Health ☐ Transitions/Routines ☐ Safety ☐ Nutrition

Parent Handouts *(Complete before HV)*

Medical Form

Discussion *(Complete after HV)*

Mathew's WCC is scheduled 8-12-18 with Dr. Jones. Staff reminded mom to bring the medical form and ask the Dr. to double check Mathew's hearing as he didn't pass his screening in his right ear. Mom stated she will ask about his rash that keeps coming back and how he is waking several times in the night. Mathew is off schedule with immunizations by 2 months, but are working on getting updated.

- **Intent & Key Points:** Enter the focus/ intent of the development centered parenting topic that you will be educating the parent on. List at least 2 key points you want the parent to know regarding this topic.
- **Developmental Topic:** Click the developmental topic that you are focusing on. Refer to the dark green pages in your PAT Toolkit for more guidance.
- **Parent Handouts:** List the title of the handout regarding this topic. If you do not have a handout type "-" or "N/A".
- **Discussion:** Type the main discussion points within this area. Ensure that your supervisor and a reviewer would be able to understand what took place during this section of your visit.

Family Well Being

Family Well Being

Anticipated Intent and Key Points *(Complete before HV)*



Introduce the new community Car Care Program.
The program offers lower rates to minor car repairs and maintenance.
Hours of operation: M-F 8-5:00.

Parent Handouts *(Complete before HV)*



Car Care Flyer

Discussion *(Complete after HV)*



Family no longer needs the van repaired. Dad sold it to his brother and is using only the car. They will keep the flyer in case something happens to the car. Family changed FPA goal focus to saving up money for second vehicle so mom won't have to walk to work next winter. Dad plans to put tax return into savings when it arrives and \$40 each pay check starting this Friday. That money will then be used for a down payment on a car.

- **Intent & Key Points:** Enter the focus/intent of the family well being topic that you will be educating or discussing with the parent. List at least 2 key points you want the parent to know regarding this topic. Refer to the light green pages in your PAT Toolkit for more guidance.
- **Parent Handouts:** List the title of the handout regarding this topic. If you do not have a handout type “-” or “N/A”.
- **Discussion:** Type the main discussion points within this area. Ensure that your supervisor and a reviewer would be able to understand what took place during this section of your visit.

Closing

Closing (Review - Revisit - Evaluate - Events - Affirm Strengths)

Parent Handouts *(Complete before HV)*



N/A

Plan for Next Visit *(Complete after HV)*



Family Photo Book

Dad will provide pictures of the aunts, uncles, and cousins.

Staff will provide pictures of immediate family members and pets, and art supplies.

- **Parent Handouts:** List the title(s) of the handout(s) that were not specific to any other category within your home visit form, such as your Site Newsletter. If you do not have a handout type “-” or “N/A”.
- **Plan for Next Visit:** Document what you and the parent(s) planned together for the next home visit.

Questions?

**Contact your supervisor
for additional guidance.**