Family Partnership Agreements



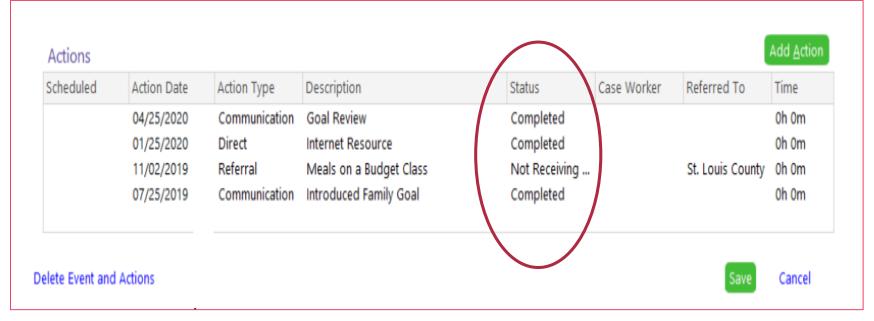
Follow Up & Finalize November 2019



- By the deadline indicated on the program calendar, add additional steps/actions and updates to the existing goal.
- Review Step 3: Follow Up of the FPA power point training, if needed.



 After adding all updates, finalize the Status to each Action.





Status Options when Finalizing an Action:

Completed: Action has been completed.

<u>Completed- Receiving Services:</u> Family is now receiving the service referred for.

<u>Discontinued- Incomplete:</u> Action no longer needed or wanted to be completed.

<u>Dropped-Incomplete</u>: The family dropped from the program and the outcome is unknown.

Not Receiving Services- Client Choice: Family chooses they are no longer interested in the referral.

Not Receiving Services- No Funding: The family wants the service, but the agency no longer has funding for it.

<u>Not Receiving Services- No Provider Capacity:</u> The Family wants the service, the agency has funding, but the agency is unable to provide the service.

<u>Pending- End of Program Term:</u> Family continues to work on action, but the program year is ending.

Refused: Family does not want to participate in a FPA at this time.

Completed

Completed - Receiving Services

Discontinued - Incomplete

Dropped - Incomplete

Family Cancelled

In Progress

No Child Contact Week

Not Receiving Services - Client Ineligible

Not Receiving Services - No Funding

Not Receiving Services - No Provider Capacity

Pending - End of Program Term

Refused

Staff Cancelled



• Don't forget to SAVE.



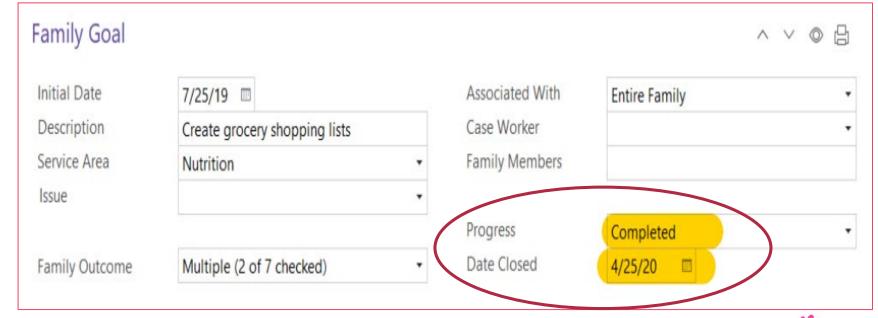


 Once all Action Status' have been finalized...





- Update the overall Progress of the goal.
- Enter the closed date, which is the date you finalize the goal with the family.







Progress Options when Finalizing a Family Goal:

Completed: The goal has been completed.

<u>Discontinued- Incomplete:</u> Goal no longer needed or wanted by family.

<u>Dropped-Incomplete</u>: The family dropped from the program and the outcome is unknown.

<u>Incomplete- End of Year:</u> Family continues to work on action, but the program year is ending.

Refused- Family Goal: Family does not want to participate in a FPA at this time.

Completed

Discontinued - Incomplete

Dropped - Incomplete

Goal Set - Family Goal

In Progress

Incomplete - End of Year

Introduced Process - Family Goal

Refused - Family Goal

Started





- Congratulations! You know how to Finalize Family Goals within ChildPlus.
- Go celebrate by finalizing all Family
 Goals for your site by the due date listed
 on the program calendar!

