Family Partnership Agreements

Overview of FPA Process
Updated 9-1-2021

Family Partnership Process

- **The Family Partnership Process is required by Head Start Performance Standards.**

  *1302.52 Family Partnership Services

Family Partnership Process Requirements

- The Family Partnership Process includes supporting and collaborating with families in their interests, needs, aspirations and with a FPA goal.

- Staff and families should be working towards developing a strength-based goal together.
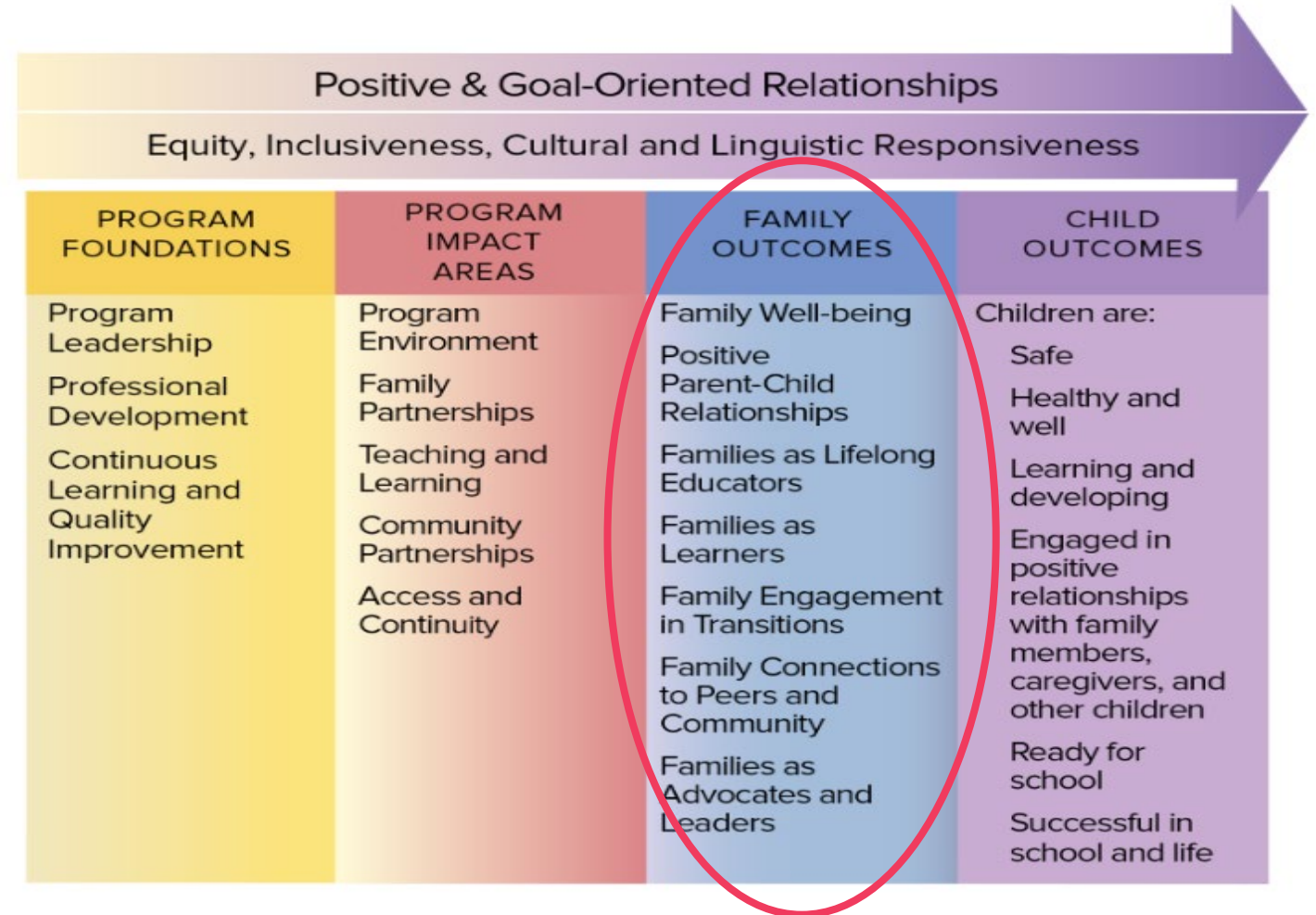
Family Partnership Process Requirements

- The Process must be initiated as early in the program as possible.

- The on-going process needs to be discussed & documented with each family throughout the year on an individualized basis.

- Family Strengths and Needs Assessment is also required to be completed with families.

Family Partnership Process Requirements

- **The Assessment must identified family strengths and needs in all Family Outcomes areas, within the Head Start Parent, Family, & Community Engagement Framework.**

Positive & Goal-Oriented Relationships

Equity, Inclusiveness, Cultural and Linguistic Responsiveness

PROGRAM FOUNDATIONS	PROGRAM IMPACT AREAS	FAMILY OUTCOMES	CHILD OUTCOMES
Program Leadership	Program Environment	Family Well-being	Children are:
Professional Development	Family Partnerships	Positive Parent-Child Relationships	Safe
Continuous Learning and Quality Improvement	Teaching and Learning	Families as Lifelong Educators	Healthy and well
	Community Partnerships	Families as Learners	Learning and developing
	Access and Continuity	Family Engagement in Transitions	Engaged in positive relationships with family members, caregivers, and other children
		Family Connections to Peers and Community	Ready for school
		Families as Advocates and Leaders	Successful in school and life

Family Partnership Process Requirements

- **This is a breakdown of the Family Outcomes section that will be utilized when setting family goals.**

Head Start Parent and Family Engagement Outcomes

1. FAMILY WELL-BEING	Parents and families are safe, healthy, and have increased financial security.
2. POSITIVE PARENT-CHILD RELATIONSHIPS	Beginning with transitions to parenthood, parents and families develop warm relationships that nurture their child's learning and development.
3. FAMILIES AS LIFELONG EDUCATORS	Parents and families observe, guide, promote, and participate in the everyday learning of their children at home, school, and in their communities.
4. FAMILIES AS LEARNERS	Parents and families advance their own learning interests through education, training and other experiences that support their parenting, careers, and life goals.
5. FAMILY ENGAGEMENT IN TRANSITIONS	Parents and families support and advocate for their child's learning and development as they transition to new learning environments, including EHS to HS, EHS/HS to other early learning environments, and HS to kindergarten through elementary school.
6. FAMILY CONNECTIONS TO PEERS AND COMMUNITY	Parents and families form connections with peers and mentors in formal or informal social networks that are supportive and/or educational and that enhance social well-being and community life.
7. FAMILIES AS ADVOCATES AND LEADERS	Parents and families participate in leadership development, decision-making, program policy development, or in community and state organizing activities to improve children's development and learning experiences.

Family Partnership Process Requirements

- The Family Strengths and Needs assessment data can be used to help set a Family Goal.

- The "Resource Tools" from the Family Service Credentialing training may also be used to help set appropriate, strength-based goals.

Family Partnership Process Requirements

- Goals may change throughout the year as the family and the needs of the family change.

- Goals, actions, time lines and revisions should be made on a regular basis that meets the family's individual needs.

- A family may have more than one Family Goal completed throughout the program year.

Family Partnership Process Requirements

- Duplication of services should be avoided.

- If a family is working towards a goal with another agency, support and document the goal. Do not create another goal, unless the family requests it.

Foster Families

- It is not required to complete a FPA or Family Needs & Strengths Assessment with families of enrolled foster children.

- If a Foster Family has an enrolled biological child, they are required to be completed.

Foster Families

If a Foster Parent does NOT want to create an FPA, and does not have a biological or adopted child enrolled in the program:

Add Family Goal

Initial Date	7/14/20
Description	
Service Area	
Issue	
Family Outcome	

Associated With	Patrick Star
Case Worker	
Family Members	
Progress	Foster - Not Required
Date Closed	

- Enter the date of enrollment when you introduced the FPA Process.
- Change the Associated with to the Child's Name
- Enter "Foster- Not Required" as the Progress of the Family Goal.
- Save! You are done!

Foster Families

If a Foster Parent DOES want to create an FPA, and does not have a biological or adopted child enrolled in the program:

Add Family Goal

Initial Date	7/14/20	Associated With	Patrick Star
Description		Case Worker	
Service Area		Family Members	
Issue			
		Progress	Foster - Family Goal (associate with c...
Family Outcome	*STAYS BLANK	Date Closed	

- Enter the date of enrollment when you introduced the FPA Process.
- Change the Associated with to the foster child's name.
- Enter "Introduced Process- Family Goal".
- Once the family sets a goal, Enter "Foster- Family Goal (Associate with child)" as the Progress.
- The "Family Outcome" box ALWAYS stays blank in this situation.
- Save and update as any other FPA.

Foster Families

If a Foster Parent has a biological or adopted child enrolled in the program:

Add Family Goal

Initial Date	7/14/20
Description	
Service Area	
Issue	
Family Outcome	

Associated With	Patrick Star
Case Worker	
Family Members	
Progress	Introduced Process- Family Goal
Date Closed	

- Enter the date of enrollment when you introduced the FPA Process.
- Change the "Associated With" to the biological or adopted Child's Name, so it does not follow the foster child within ChildPlus.
- Enter "Introduced Process- Family Goal".
- Save and update as any other FPA.

Family Partnership Process Requirements

For more information,
please refer to the
Head Start
Performance Standards
1302.52,
and your supervisor.