

Transportation of Families

Policy

Family Service Staff (FSS) will assist families with transportation needs.

Procedure:

1. The FSS will refer the family to community resources for transportation, and follow-up with the family to determine whether the services received through referrals met the family's needs.
2. FSS may offer transportation to families in their personal vehicle (or agency vehicle, if available) for medical appointments, dental appointments, social service appointments, socializations, or daily activities such as grocery shopping when it is deemed urgent.
3. When FSS provide transportation to a family, it will be documented on a Family Engagement Form and signed by the parent.
4. If transportation needs are present, the FSS and parent must collaboratively put a plan in place in the Family Partnership Agreement to work towards a self-sufficient transportation goal.

This policy complies with Head Start Performance Standard 45 CFR Section 1304.40

Approved by Policy Council on 9-11-13