

Classroom Program Plans

Policy: Arrowhead Head Start will develop a Program Plan for each center-based classroom that includes licensing information, the program's policy on Active Supervision, age and number of children served, days and hours of operation, school readiness goals, and program goals.

Procedure:

- A Program Plan for each center-based classroom will be developed to comply with Minnesota Department of Human Services Licensing, 9503.0045 Child Care Program Plan.
- Program plans will be developed and evaluated in writing annually by the Program Managers who are qualified as a Teacher.
- Program Plans will be displayed in the classroom where staff and parents have access to reviewing the Program Plans.
- Program Plans will be reviewed with parents at orientation at the beginning of the program year.
- A copy of the classrooms program plan will be made available upon request by the parent.

This policy complies with Head Start Performance Standards 1302.34

This policy complies with Minnesota Department of Human Services Rule 3 Licensing 9503.0045 Child Care Program Plan

Approved by Policy Council on August 8, 2018