

## **Ongoing Monitoring Policy**

Ongoing monitoring will involve systematic review of internal and external data to ensure that program goals and objectives are met and that the program is in compliance with federal, state and local regulatory requirements. Ongoing monitoring will measure program performance, identify areas of concern, document corrective actions, and verify corrective actions have taken place.

Monitoring data, reports, identified areas of concern, and corrective actions will be communicated with the designated and appropriate governing bodies, staff, parents, and funding sources.

Data from all sources will be used to update process and procedures to ensure continuous improvement in all service areas of the program.

This policy complies with Head Start Performance Standard 1301.2 (b)(2), 1301.3 (c)(2), 1302.100, 1302.102 (b) (c)

Policy Council Approved: DRAFT pending approval