

Disability Services Collaboration and Coordination-Draft

Procedure

1. Head Start participates in the development of the IFSP or IEP when requested by the child's parent. Lead Educator and Disability Mental Health Manager attend IFSP and IEP meetings, document outcomes, and serve as an advocate for children and families when needed during the evaluation or during IFSP/IEP meetings
2. Head Start provides relevant information from screening, assessments, and observations to the ECSE Team.
3. Head Start staff participate in meeting with LEAs to develop and review IEP's and IFSP's.
4. Head Start retains a copy of students current IEP or IFSP while enrolled in Head Start.
5. Head Start participates in supporting successful transitions for children on IEP's and IFSP's moving to other programs, including participating in transitions meetings and/or transfer of child documents with the written permission of parents/guardians.