

Classroom Substitute Policy

Policy:

All Head Start classrooms will maintain a minimum of a 10 to 1 child/teacher ratio with qualified staff. Substitutes will meet all program regulations and requirements prior to being placed in a classroom. All substitutes will review classroom emergency procedures, and any individual child health, allergy, or other individualized service plans prior to working with the children.

See Classroom Substitute procedure

This policy complies with Head Start Performance Standard 1302.90, 1302.91 and 1302.92 Minnesota Department of Human Services Licensing Division-Rule III Section 9503.0032, 9503.0033, 9503.0034.

Approved by Policy Council April 13, 2022