

## **Allergy Prevention & Response Policy**

The program will obtain documentation of any known allergy from the child's parent, legal guardian or source of medical care before the child is enrolled. If the child has a known allergy, current information will be maintained about the allergy in the child's file and an Allergy Plan will be developed as required under Minnesota Statutes, section 245A.41, subdivision 1.

The Allergy Plan will include but not limited to a description of the allergy, specific triggers, avoidance techniques, symptoms of an allergic reaction, and procedures for responding to an allergic reaction, including medication, dosages, and a doctor's contact information as specified in Minnesota Rules, part 9503.0065, subpart 3.

Staff responsible for the Allergy Plan will review and follow the plan. Documentation of the staff's review will be kept onsite.

The Allergy Plan will be reviewed annually or if any changes are made to the plan. The Allergy Plan will be updated and staff responsible for following the plan will be notified. Documentation that the staff were notified of any changes will be kept onsite.

Child's allergy information will be available at all times including on site, field trips, and/or during transportation. Child's food allergy information must be available in the area where food is prepared and served to the child.

The program will contact the child's parent or legal guardian as soon as possible in any instance of exposure or allergic reaction that requires medication or medical intervention. The program will call emergency medical services when epinephrine is administered to a child in the program's care.

Staff will be trained on allergy prevention and response at orientation and at least once each calendar year. Training will be documented in staff's personnel records.

This policy complies with 1302.47(b)(4)(i)(D) & (b)(7)(vi)

This policy complies with MN Child Care Licensing Rule 3 Statute 245A.41subdivision 1 and Minnesota Rules, part 9503.0065, subpart 3.

Approved by Policy Council on 6-13-19