

Active Supervision – Bus Transportation Policy

All staff will use Active Supervision during the transportation process, including boarding and riding the bus, and during the transitions to and from the classroom. Staff will ensure that no child is left in an unsafe situation or left unsupervised.

Staff will incorporate practices that mitigate risk to children during the transportation process. This will include setting up the environment so that active supervision routines are in place and are implemented daily. Staff will position themselves to always be able to monitor children effectively when moving to and from the classroom and throughout the bus boarding, departure, and ride. Staff will continually scan and count children throughout the transportation process and will visually monitor as well as listen for sounds that indicate a concern. Staff will anticipate children's behaviors and use preventative strategies including engaging and attending to children's individual needs for support and assistance.

Additional References: Transportation Policy, Transportation Procedure

This policy complies with the following Head Start Performance Standards:

- Subpart I – Human Resources Management. 1302.90 Personnel policies (c)(1)(v) Standards of Conduct
- Subpart D – Health Program Services. 1302.47 Safety Practices. (b)(5)(iii) Safety Practices
- Subpart F – Transportation. 1303.72 Vehicle operation. (a)(3) Safety.

Approved by Policy Council: 12/8/2021

Approved by AEOA Board of Directors: 12/15/2021